

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: Manchester Elementary

School Number: 402

Plan Year(s): 2022-2023

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 33

#Against: 0

Percentage For: 100%

Date Approved by Vote: 9/13/22

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Hannah Gray	2021
Assistant Principal	Phyllis Smith	2019
Teacher Representative	Kendra McCray (MCL)	2021
Inst. Support Representative	Cathleen Mabe (IC)	2021
Teacher Assistant Representative	Keenan Micol	2022
Parent Representative	Jamara Moore	2022
Kindergarten Teacher	Heather DeSorbo (Kinder)	2022
1 st Grade Teacher	Nuriyah Adams (1 st)	2022
2 nd Grade Teacher	Melissa Walker(2 nd)	2022
3 rd Grade Teacher	Keisha McLeod (3 rd)	2022
4 th Grade Teacher	Sheila Smith (4 th)	2019
5 th Grade Teacher	Saduda Oyo (5 th)	2022
Media Coordinator	Tara Sinclair (Media)	2022
School Counselor	MaryBeth FitzHarris (counselor)	2022
Parent Representative	Roshalinto Biagas	2021
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		

*Add to list as needed. Each group may have more than one representative.

Title II Plan

School: Manchester Elementary

Year: 2022-2023

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

Total Allocation:

AMOUNT

2535.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

Ms. FitzHarris, our school counselor will attend the North Carolina School Counselor Association Annual Conference, November 2-4, 2022, in Charlotte-Concord. This is the premier annual event in North Carolina for in-depth school-counseling-related educational sessions. This conference will allow her to attend three days of pre-conference and breakout sessions, general sessions and networking events, allowing her to enhance my school counseling knowledge, improve her school counseling program and network with other school counselors to discover best practices in the field.

DESCRIPTION

AMOUNT

Personnel:		
Training Materials:		
Registration/Fees:		145.00
<u>Travel:</u>		
Mileage/Airfare:		40.00
Lodging/Meals:		405.00
Consulting Services:		
Follow-up Activities:		
Total for staff development 1:		590.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

The purpose of the staff development is to allow teachers time to analyze various types of data to improve targeted teaching, intervention and enrichment groups, and differentiation. This staff development will take place during the regular school day. This will occur three times throughout the school year following each benchmark.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:	4.5 days of subs per data dive x 3 data dives at 106/per day	\$1431
Training Materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 2:	1431.00
	Grand Total	2021.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	A rotational scheduled was developed by each grade level to ensure the safety of students.
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: Teachers are allotted 5 40-min planning periods per week. One planning time is with their instructional coach/MCL and another planning time is with their colleagues for grade level planning. The final 3 planning times are individual planning.	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental/Family Engagement	Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): Manchester provides 2 parent engagement events each semester (ex. Open house, curriculum night, EOG night, etc.) We also have a student success conference week each semester.	
Safe and Orderly Schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
Review of the SIP plan and notification of changes	As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	